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Interim Director

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BOARD OF SUPERVISORS

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ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

September 01, 2015

32 September 1, 2015

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012


PATRICK OZAWA
ACTING EXECUTIVE OFFICER

Dear Supervisors:

**AUTHORIZATION TO ACCEPT AND SIGN AN AMENDMENT TO GRANT NUMBER 20122760
FOR THE PERIOD OF OCTOBER 1, 2015 THROUGH SEPTEMBER 30, 2016 FROM THE
CALIFORNIA ENDOWMENT TO SUPPORT THE HEALTH IMPACT EVALUATION CENTER
(ALL SUPERVISORIAL DISTRICTS)
(3 VOTES)**

SUBJECT

Provide authorization to accept and sign an amendment to the grant award from The California Endowment to support the Health Impact Evaluation Center.

IT IS RECOMMENDED THAT THE BOARD:

1. Authorize the Interim Director of the Department of Public Health (DPH), or her designee, to accept and sign a no-cost extension amendment to Grant Award (GA) Number 20122760 from The California Endowment (TCE), (Exhibit I), to extend the term effective October 1, 2015 through September 30, 2016, to allow additional time to complete and evaluate Health Impact Assessments (HIAs) for the Health Impact Evaluation Center (HIEC).
2. Delegate authority to the Interim Director of DPH, or her designee, to accept future amendments to the GA that reflect non-material and/or ministerial revisions to the GA's terms and conditions; adjust the term of the GA through March 30, 2017; and revise the scope of work, as needed and as grant resources allow, at no net County cost, subject to review and approval by County Counsel, and notification to your Board and the Chief Executive Office.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of Recommendation 1 will allow DPH to accept and sign an amendment to GA Number 20122760 from TCE to extend the term for an additional year through September 30, 2016.

This no-cost extension will allow DPH additional time to: 1) complete a HIA which will examine the health impacts of expanding a truancy intervention program targeting elementary school children and their families; and 2) complete an impact evaluation for this HIA and an earlier HIA that examined the potential costs and benefits of providing free public transit passes to students. The timeline for completing the truancy HIA has been extended due to difficulties encountered in acquiring the data needed for the HIA. The HIAs are intended to help inform policy-makers of the potential health effects of proposed policies, programs, plans, and projects in order to make decisions that reduce unnecessary health risks, improve health, and ultimately, decrease health and social costs.

The HIEC was established with funding from the Robert Wood Johnson Foundation and The Pew Charitable Trusts to conduct HIAs and develop sustainable, self-supporting HIA programs in Los Angeles County (LAC). The HIEC is comprised of key personnel from DPH's Division of Chronic Disease and Injury Prevention, Office of Health Assessment and Epidemiology, and Office of Planning and Evaluation to provide an organizational structure for conducting HIA and policy-related activities. TCE funding supplements and supports HIEC's capacity building and the development of dynamic simulation models to inform decision-making.

Approval of Recommendation 2 will allow DPH to execute future amendments to the GA that reflect non-material revisions to the GA's terms and conditions; adjust the term; and revise the scope of work, as needed and as grant resources allow.

Implementation of Strategic Plan Goals

The recommended actions support Goal 3, Integrated Services Delivery, of the County's Strategic Plan.

FISCAL IMPACT/FINANCING

There is no cost associated with this action. The original grant award in the amount of \$376,394 will continue to support costs for contract personnel and operating expenses.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On April 16, 2013, your Board delegated authority to the Director of DPH to accept a grant award and future amendments from TCE to support the HIEC to expand its capacity to conduct HIAs in LAC.

On June 21, 2013, the Director of DPH notified your Board that he was exercising this delegated authority to accept GA Number 20122760 in the amount of \$376,394 for the period of June 1, 2013 through May 31, 2015, to conduct HIAs and support policy-related activities.

On May 28, 2015, the Interim Director of DPH notified your Board that she was exercising delegated authority to accept an amendment to the GA to extend the term to September 30, 2015. This no-cost extension allowed DPH to continue to conduct a HIA and to support the HIEC in continuing to develop key technical, interagency, and community partnerships to create a sustainable HIA program.

On June 23, 2015, DPH received an amendment to GA Number 20122760 from TCE to extend the

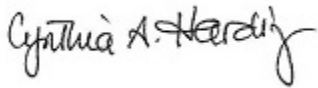
term through September 30, 2016, at no additional cost.

Exhibit I is the GA amendment approved by County Counsel.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of these actions will allow the continuation of HIEC to develop sustainable, self-supporting HIA programs in LAC.

Respectfully submitted,

A handwritten signature in cursive script that reads "Cynthia A. Harding".

Cynthia A. Harding, M.P.H.
Interim Director

CAH:yl
#03350

Enclosures

c: Interim Chief Executive Officer
Interim County Counsel
Acting Executive Officer, Board of Supervisors

**THE CALIFORNIA ENDOWMENT
AMENDMENT TO GRANT AGREEMENT
File No: 20122760**

The Grant Agreement (the "Agreement") entered into by and between Los Angeles County Department of Public Health ("Grantee") and **The California Endowment** ("The Endowment") has been amended as follows:

The following section(s) of the original Grant Agreement (Agreement) shall be amended with the following:

PERIOD OF GRANT

Grant funds are to be applied to expenses incurred for the period from **6/1/2013 to 09/30/2016**, unless otherwise agreed upon in writing by The Endowment

TERMS AND CONDITIONS OF GRANT

D. REPORTS

The schedule of due dates for such written reports is:

3rd interim report: June 30, 2015

4th interim report: February 28, 2016

Final Report: October 31, 2016

All other information regarding the Agreement remains unchanged.

We declare under penalty of perjury under the laws of the State of California that the matters set forth in this Amendment are true and correct to our own knowledge and that this declaration was executed on the date identified below.

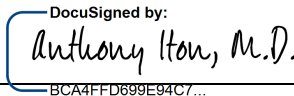
As part of The Endowment's online grant-making process, this Amendment is being sent to you electronically. By signing and returning this Amendment in electronic format, you consent to conduct business electronically.

"THE ENDOWMENT"

"GRANTEE"

THE CALIFORNIA ENDOWMENT,
a California nonprofit public benefit corporation

**LOS ANGELES COUNTY DEPARTMENT
OF PUBLIC HEALTH**

By: 
Name: Anthony Iton, M.D.
Title: Senior Vice President
Date: 6/22/2015 | 4:37 PM PT

By: _____
Name: Cynthia A. Harding
Title: _____
Date: _____

WORK PLAN:
20122760 Los Angeles County Department of Public Health
October 1, 2015 through September 30, 2016

EXHIBIT I

Activities/Objective and Indicators	Outcomes and Indicators	Timeline
<p>Outcome 1 activities</p> <p>a. Identify key stakeholders and identify how they will be engaged at each step of the Health Impact Assessment (HIA).</p> <p><i>Indicators:</i></p> <ul style="list-style-type: none"> <i>School Attendance Task Force meetings attended by Department of Public Health (DPH)</i> <i>Regular communication mechanism(s) with stakeholders established (e.g., HIA workgroup)</i> <i>Stakeholders identified and roles documented</i> <p>b. Stakeholders are actively engaged in providing input and feedback on the HIA</p> <p><i>Indicators:</i></p> <ul style="list-style-type: none"> <i>Stakeholder engagement plan developed and implemented</i> <p><i>Types and ways in which stakeholders participated in the HIA</i></p>	<p>1. The Los Angeles County School Attendance Task Force makes recommendations, regarding the Department of Probation's policies to address truancy and provide free/subsidized bus passes to students, that take into serious consideration the health impacts of these policies as evidenced by:</p> <ul style="list-style-type: none"> Engaging youth, parents, community-based organization leaders, systems leaders, policy advocates and researchers in the development and implementation of two health impact assessments focused on the issues mentioned above 	<p>Ongoing through September 30, 2016</p>
<p>c. Develop a scoping summary, including a pathway diagram, research questions, and research plan for the HIA analysis.</p> <p><i>Indicators:</i></p> <ul style="list-style-type: none"> <i>Pathway diagram developed</i> <i>Research questions and research plan developed</i> <i>Data sources identified and obtained</i> <p>d. Develop an assessment summary, including a description of existing conditions and an assessment of the potential impacts.</p> <p><i>Indicators:</i></p> <ul style="list-style-type: none"> <i>Description of baseline conditions completed</i> <p><i>Assessment of potential impacts completed</i></p>	<p>2. The Los Angeles County Department of Public Health has enhanced capacity to conduct Health impact assessments as evidenced by:</p> <ul style="list-style-type: none"> HIA Coordinator and HIA Analyst hired 5-year HIA roadmap aligned with the DPH policy agenda and HIAP strategy developed <p>• Consistent engagement with community partners on utilization HIP tool for advocacy work through attendance at SLA and Boyle Heights BHC meetings as appropriate and other identified community events</p>	<p>Ongoing through September 30, 2016</p>

<p>e. A high quality Health Impact Assessment is conducted.</p> <p>Indicators:</p> <ul style="list-style-type: none">• Completed scoping summary• Completed assessment summary• Completed recommendations• Extent to which the HIA met the established practice standards <p>f. Develop HIA recommendations, including tangible, feasible action steps for decision makers.</p> <p><i>Indicators:</i></p> <ul style="list-style-type: none">• <i>Recommendations drafted and shared with stakeholders</i> <p>g. Decision-makers, stakeholders, and other communities learn and act on information produced by the HIA</p> <p>Indicators:</p> <ul style="list-style-type: none">• Number and types of products developed• Number and types of audiences reached• Ways in which recommendations from the HIA considered, accepted or implemented by decision-makers• Ways in which communities and other stakeholders used the HIA results <p>h. Develop and disseminate tailored products (e.g., HIA report, policy briefs, presentations, peer-</p> <p><i>Indicators:</i></p> <ul style="list-style-type: none">• <i>Information needs of stakeholders assessed</i>• <i>Additional analyses initiated and completed</i>• <i>Product outlines drafted</i>		
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<p>i. Relationships between DPH and key partner groups are sustained.</p> <p>Indicators:</p> <ul style="list-style-type: none">• Proactive outreach to each of the prioritized cross-sector partners conducted <p>Change in level of cross-sector engagement or collaboration (e.g., number of new collaborative projects)</p> <p>j. Enhance relationships with partners (e.g., members of the SATF, academic partners), including identifying additional collaborative projects.</p> <p>Indicators:</p> <ul style="list-style-type: none">• <i>DPH continues to serve on SATF</i>• <i>Mechanisms for collaboration with academic partners and external stakeholders identified</i>• <i>Type and extent of staff, technical, and/or financial support provided by academic partners</i> <p>Outcome 2 Activities</p> <p>a. Establish infrastructure to conduct two HIAs.</p> <p>Indicators:</p> <ul style="list-style-type: none">• <i>HIA Coordinator and HIA Analyst hired</i>• <i>5-year HIA roadmap aligned with the DPH policy agenda and HIA strategy developed</i>• <i>Quarterly meetings with partner organizations held</i> <p>b. Maintain infrastructure for ongoing HIA capacity, including staffing and resources.</p> <p>Indicators:</p> <ul style="list-style-type: none">• <i>Criteria and processes for HIA project identification and selection established and implemented</i>• <i>Secured resources to sustain the HIA, including permanent positions and funding</i>		
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